

**Volunteer Centre**  
**Martin Snape House, 96 Pavilion Way, Gosport, Hampshire, PO12 1FG**  
**GVA: 023 9258 3836 Volunteer Centre: 023 9258 8347**  
**Email: [gospportvb@gva.org.uk](mailto:gospportvb@gva.org.uk)**  
**Website: [www.gospportvolunteercentre.org.uk](http://www.gospportvolunteercentre.org.uk)**

## Hampshire Volunteer Centres VOLUNTEER REGISTRATION FORM

<b>First Name</b>		<b>Title</b>	
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<b>Second Name</b>		<b>ID No</b> <i>We will provide this</i>	
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<b>Address</b>	
	<b>Postcode:</b>

<b>Day-time telephone no</b>	
<b>Evening telephone no</b>	
<b>Mobile no</b>	
<b>Email</b>	

<b>Where did you hear about us?</b>

<b>What made you think about volunteering? What do you hope to get out of the experience?</b>

<b>Areas of Interest</b> <i>(Please tick all that apply to you)</i>	<b>Type of Activity</b> <i>(Please tick all that apply to you)</i>
Animals	Administration
Art & Culture	Advice, Information & Support
Children	Architecture & Building Work
Disability	Art
Disaster Relief	Befriending & Buddying
Domestic Violence	Business, Management & Research
Drugs & Addictions	Campaigning & Lobbying
Education & Literacy	Caring
Elderly	Catering
Emergency Services	Community Work
Employment	Computers, Technology & Website
Environment	Counselling
Families	Driving
Gay, Lesbian, Bi & Transsexual	Employee & Group Volunteering
Health, hospital & hospices	Entertainment
Heritage	Finance Work
Homelessness & Housing	First Aid
Human & Civil Rights	Fundraising
International Aid	Gardening
Legal Aid & Justice	General and Helping
Mental Health	Hostel Work
Mentoring	Languages
Museums	Legal Work
Music	Local Events
Politics	Marketing, PR & Media
Prisoners & Ex-Offenders	Mentoring
Race, Ethnicity & Refugees	Music
Religion	National & International Events
Sport & Outdoor Activities	Officials
Women's Group	Practical Work & DIY
Youth	Retail & Charity Shops
	Sports Development
	Teaching, Training & Coaching
	Trusteeship & Committee Work
	Under 16 Volunteering
	Youth Work

**Relevant experience** *(Paid or voluntary work)*

**Are there any factors that may affect your ability to volunteer?**

**When would you be available to volunteer?**

*(Please tick the boxes when you could be available, you are not committing yourself to these times)*

All	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
AM							
PM							
Eves							

**VOLUNTEERING WHILE CLAIMING BENEFITS – THE BASIC RULES**

- You can volunteer for as many hours as you want, as long as you still meet the conditions to get your benefit or tax credit. The old rule that you could only volunteer for 16 hours a week no longer applies.
- You can generally be refunded for your expenses by the organisation you are volunteering for without it affecting your benefit or credit. For tax credit purposes, any expenses you get for doing voluntary work will usually be disregarded when it comes to working out your income.

If you are getting an income-related benefit, like Income Support, Jobseeker’s Allowance, Council Tax Benefit or Housing Benefit, then you must declare any payment, payments in kind, or expenses you receive for doing voluntary work. You will also need to keep all your receipts, to back up your claim.

*From A Guide to Volunteering While on Benefits, Department of Work and Pensions*

**CRIMINAL RECORD BUREAU CHECKS**

Some volunteer opportunities, particularly if you are working with children or vulnerable adults, are subject to Criminal Record Bureau (CRB) checks. “A CRB check is a check with police records on the person carried out by the Criminal Records Bureau. They are referred to as ‘Disclosures’ and there are different levels, depending on the level of check required, which is determined by the kind of work or activity being carried out.”

*From Pass it On, a good practice resource for Volunteer Centres, Volunteering England*

**INFORMATION FOR VOLUNTEERS**

Please ask Volunteer Centre staff for any further information you need about the issues surrounding volunteering: expenses, insurance, CRB checks, references, volunteering while on benefits, equal opportunities, health and safety, training, confidentiality, volunteers and the law, volunteers’ rights and responsibilities, roles of trustees ... whatever you want to know, we are here to help.

## EQUAL OPPORTUNITIES MONITORING

The Volunteer Centre is committed to equal opportunities. We welcome applications from people regardless of age, sex, marital status, class, sexual orientation, race, colour, nationality, ethnic origin, religion, employment status, health status, political belief, unrelated criminal conviction, disability or caring responsibility. The following information will be used for statistical purposes, to enable us to monitor and evaluate the service we provide.

<b>Date of birth</b>						
<b>Gender</b>						
<b>Age range</b> (please circle as appropriate)	Under 15 40-44	15-18 45-49	19-25 50-54	26-29 55-59	30-34 60-64	35-39 Over 65
<b>Employment status</b> (please circle as appropriate)	Employed Not employed Student	Employed part-time Retired Unable to work	Houseperson Self-employed Unemployed			
<b>Ethnicity</b> (please circle as appropriate)	Asian White and Black African White British	Black African White and Black African	Black Caribbean Pakistani White and Black Caribbean White Irish	Indian White and Black Caribbean Other		
<b>Nationality</b>						
<b>Disability status</b>	Self Classified		Not Disabled			
<b>Driving</b>	Has a full driving licence		Own transport available			

## DATA PROTECTION

I give permission to Volunteer Centre Gosport to pass the information contained in this form to those organisations in which I have expressed interest, as discussed and agreed with Volunteer Centre staff\*. I also agree to my details being kept on the Volunteer Centre's secure database for administrative purposes only.

Signed \_\_\_\_\_ Date \_\_\_\_\_

\* Please tell us if there is any information you have given to Volunteer Centre staff in confidence that you **do not** wish to be passed on to an organisation looking for volunteers.